



# SOUTH KALGOORLIE PRIMARY SCHOOL

## School Board Meetings

<b>Date:</b> 1 <sup>st</sup> May <b>Minutes:</b> Nicole Pestell  <b>Meeting opened:</b> 6:00pm <b>Meeting closed:</b> 8:00pm		<b>Members</b> (those who are absent are highlighted): <i>Katherine Grant</i> <i>Bodean Buckingham</i> <b>Kathleen Cambetis</b> <i>Nicole Pestell</i> <i>Jess Watt</i> <i>Toni Gallant</i> <i>Brenden Ah-Kim</i> <i>Gavin Dallachy</i> <i>Keren Franklin</i> <i>Robin Carter</i> <i>Sarah-Jane Healey</i> <i>Carol Ralph</i> <i>Susan Turner</i>	
Agenda Items	Time/Person	Discussion/Tasks (Facilitation and Consensus Strategies to be included)	Actions (who, what, by when?) What needs to be communicated? To Whom? How? Who will do it?
1. Apologies		Kath Cambetis	
2. Previous minutes	Bodean	Passed: Bodean Buckingham Seconded: Nicole Pestell	
3. Introductions	All	Round the table introductions	
4. Board Roles		Vice Chair: Carol Ralph Secretary: Nicole Pestell P&C Rep: Gavin Dallachy Community Liaison: Brenden Ah-Kim <ul style="list-style-type: none"> <li><i>All members of board are considered to be Community Engagement Specialists, however, Brenden is the lead representative</i></li> </ul>	
5. 2017 School Report	Kath	Change 2016 to 2017 in opening paragraph  <i>**Correct version to be emailed out later as incorrect version was sent and printed out**</i>  The recommendations from the School Report are transferred into the Operational Plan to be actioned <ul style="list-style-type: none"> <li>Behaviour aspects               <ul style="list-style-type: none"> <li>2017 suspensions – Majority of suspensions were 16 individual students; 8 of which were Year 6 students</li> <li>2018 – 2 high needs behaviour students that have EAs; but overall behaviour has improved and suspension rate is currently lower than same time last year</li> </ul> </li> </ul>	Kath to resend correct version of 2017 School Report

		<ul style="list-style-type: none"> <li>• Attendance <ul style="list-style-type: none"> <li>- Overall attendance has improved</li> <li>- Aboriginal boys drop off in later years</li> </ul> </li> </ul>	
6. 2018 Operational Plan	Kath	<p>The focus for the plan this year is:</p> <ul style="list-style-type: none"> <li>• 7 Steps to Writing</li> <li>• Wongatha LOTE - linked to Aboriginal Standards Framework</li> <li>• iSTAR – get students thinking, moving, doing</li> <li>• WALT, WILF, TIB – provides structure</li> <li>• ACARA DTiF</li> <li>• Top 10 Maths – hands on, maths activities</li> <li>• Pastoral Care</li> <li>• Attendance</li> <li>• PBS</li> <li>• YCDI! – keep building resilience</li> <li>• Promoting home/school relationships</li> <li>• Survey</li> </ul>	<p>Survey – we have to redo our survey around Wk 3, Term 2 (the department prefer that it is done electronically)</p> <ul style="list-style-type: none"> <li>- Can do FB/Skoolbag/website link</li> <li>- Promo – to include why it needs to be done</li> </ul>
7. Questions and discussions with Board members	All	<ul style="list-style-type: none"> <li>• SDD change of days to Term 3 and 4 <ul style="list-style-type: none"> <li>- Monday 16<sup>th</sup> July – Protective Behaviours</li> <li>- Friday 20<sup>th</sup> July – 7 Steps to Writing</li> <li>- No SDD at beginning of Term 4</li> </ul> </li> <li>• Communication <ul style="list-style-type: none"> <li>- Communication needs to stay open and reminded to be aware that not all have access to all forms of communication</li> <li>- Class Dojo – should be used be positive messages not negative/illness</li> <li>- Quirky Promo – regular ‘in your face’ style, student video</li> </ul> </li> <li>• P&amp;C <ul style="list-style-type: none"> <li>- Gavin discussed a change of uniform for the school dress to make it align more with school colours (similar style to school top but with white piping to save on cost)</li> <li>- Interschool Team shirts??</li> </ul> </li> </ul>	<p>SDD</p> <ul style="list-style-type: none"> <li>- Kath to write a letter informing parents about change of dates for SDD, and why</li> <li>- Nicole to ensure regularly publicised on social media</li> </ul> <p>Website/social media</p> <ul style="list-style-type: none"> <li>- All School Board members to send a photo of themselves to Nicole to be included on the school website</li> <li>- Nicole to look at updating publication permission policy to stipulate that images may be used in all forms of communication, including Facebook</li> </ul> <p>P&amp;C</p> <ul style="list-style-type: none"> <li>- Interschool Team shirts?? Ask P&amp;C to source community / sponsorship donations</li> </ul>

8. PBS Behaviour Matrix	Toni	<p>PBS Team have completed Behaviour Matrix based on input from Teachers, Admin, Students and Parents. This identifies key behaviours that teachers will explicitly teach students to ensure that they behave and meet our high expectations</p> <p>After studying data from Office Referral Forms:</p> <ul style="list-style-type: none"> <li>- 80% students behave</li> <li>- 15% floating; these are the students that we will be targeting</li> <li>- 5% pointy end</li> </ul>	Bodean & Carol offered vouchers if we would like to use them as positive incentives for students who understand/demonstrate expected behaviours.
9.			

**To Do Before Next Meeting**

What	Who	When

**Next Meeting: 19<sup>th</sup> June – 6pm in the library**